

TOP LEFT
CORNER

Top printable margin = 3mm

42.9mm

20mm

71mm

40mm

The recipient title and name
Organisation
Address line 1
Address line 2
Address line 3
Post Town
L15 0HA

000000 008781 0911034008781

Left printable margin = 3mm

12mm

Printing
Reference
(added to odd pages only)

24mm

Right printable margin = 3mm

19mm

Printing
Reference
(added to odd pages only)

49mm

FRONT PAGE

Bottom printable margin = 3mm

BOTTOM
RIGHT
CORNER

TOP LEFT
CORNER

↑
Top printable margin = 3mm

← Left printable margin = 3mm

Right printable margin = 3mm →

↓
Bottom printable margin = 3mm

BOTTOM
RIGHT
CORNER

BACK PAGE